

**SAN PATRICIO MUNICIPAL WATER DISTRICT  
MEETING MINUTES  
October 11, 2022**

**President Troy Mircovich called the meeting of the Board of Directors of San Patricio Municipal Water District to order at 2:00 p.m. with the following members and officers present:**

**Troy Mircovich, President  
Thomas Bridges, Vice-President  
Danny Cox, Director  
Larry Kalich, Director  
Yolanda Carr, Director  
Mark Evans, Director  
Brian Williams, Manager  
Rebecca Klaevemann, Secretary/Treasurer  
Karen Ivey, Assistant Secretary**

Also present were District engineer Mallory Lightsey, Jake Krumnow, O&M Manager, Cliff Ezell, Human Resource Manager, Scott Baker with Baker Benefits Administrators, Inc., and Schuyler Moore with Grove-Davis Insurance Agency.

**Pledge of allegiance to United States flag and the Texas flag.**

Pledge of Allegiance to the American flag and the Texas Pledge was led by President Troy Mircovich.

**Public Comment.** No public comment.

- 1. Minutes of Meeting September 13, 2022.** A motion was made and seconded to approve the minutes of September 13, 2022. Motion carried unanimously.
- 2. Self-Funded Health Insurance Renewal w/Specialty RX Program and Reliant Life, Short and Long Term Disability, Employee Assistance Program and Remote Telephonic Physician Service for plan year 11/1/2022 to 10/31/2023.** Scott Baker with Baker Benefits Administrators, Inc. gave a brief overview of the self-funded health insurance renewal. Discussion by Board and staff. A motion was made and seconded to approve the Baker partially self-funded insurance renewal at the current coverage levels and include the Specialty RX Program Agreement, the current stop loss carrier Sirius America with Cigna network and the Reliant Standard short and long term disability, life, employee assistance program and the remote telephonic physician service for the plan year 11/1-2022 – 10/31/2023. Motion carried unanimously.  
Scott Baker with Baker Benefits Administrators, Inc. and Schuyler Moore with Grove-Davis Insurance Agency left the meeting at 2:25 p.m.
- 3. American Bank Depository Contract Agreement.** Secretary/Treasurer Rebecca Klaevemann gave a brief presentation regarding the American Bank Depository Contract Agreement. Discussion by Board and staff. A motion was made and seconded to approve the Amendment to the American Bank Depository Contract beginning August 1, 2022 with an option to extend for one (1) two (2) year period as agreed by the District and the Bank. Motion carried unanimously.
- 4. Adamson & Company, LLC Fee Proposal for Annual Audit Years 2022, 2023 and 2024.** Secretary/Treasurer Rebecca Klaevemann discussed the proposal letter from Adamson & Company, LLC for the years 2022, 2023 and 2024. Discussion by Board and staff. A motion was made and seconded to approve the audit proposal for Adamson & Company, LLC for the audit years ending December 31, 2022, 2023 and 2024 to allow the Manager to execute the engagement letter. Motion carried unanimously.
- 5. Water Treatment Chemicals.** Manager Brian Williams presented the bid information for the 2023 annual supply of water treatment chemicals. Discussion by Board and staff. A motion was made and seconded to award the 2023 annual supply of chemicals to the low bidders as shown on the attached schedule with the option of extending each one individually up to three (3) additional one year terms if mutually agreeable. Motion carried unanimously.
- 6. TXDOT SH 200.** Discussion by Board and staff. No action taken.
- 7. One-Half Ton Pickups.** Manager Brian Williams outlined the vehicle purchasing process through the State Comptroller's office (Texas Smart Buy) and the Texas Association of School Boards (Texas BuyBoard). Discussion by Board and staff. A motion was made and seconded to award the bid for two 2023 Silverado 1500's utilizing Texas SmartBuy pricing to Silsbee Ford for \$68,866 and awarding the bid for two 2023 Ford Rangers

utilizing Texas BuyBoard pricing to Silsbee Ford for \$64,752. Motion carried unanimously.

**8. Regional Water.**

**President Troy Mircovich skipped Item 9 Economic Development.**

**10. Manager's Reports**

**a. Management Reports**

- i. **Water Supply & Demand**
- ii. **Infrastructure & Facilities**
- iii. **Municipal & Industrial Development**
- iv. **Personnel**

**b. Financial Reports.**

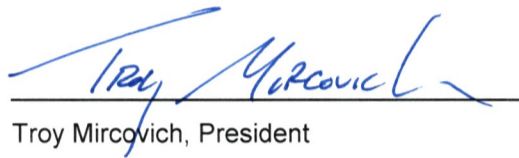
**9. Economic Development.** President Troy Mircovich called the meeting into executive session pursuant to the Texas Government Code, section 551.087 for economic development at 3:32 p.m. The Board returned to regular session at 4:14 p.m. and there was no action taken.

**11. Adjourn at 4:14 p.m.**



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Karen Ivey, Assistant Secretary



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Troy Mircovich, President